



॥ શ્રી સ્વામિનારાયણ વિજયતેતરામ ॥

Shree Swaminarayan Temple, Willesden Gujarati School & Ghanshyam Baal Kendra

Examination Centre No: 12351



29 August 2020

Dear Parents / Carers

Jay Shree Swaminarayan. We trust you are safe and well.

We are writing to let you know that Gujarati School and Ghanshyam Baal Kendra will reopen **from Saturday 5th September 2020** (see below for more details). However, with the current pandemic situation and the resultant Government advice and rules, we will be making adjustments to the normal operation of Gujarati School. Please read the below carefully as this is for the safety of our children and teachers, and will be strictly adhered to.

In order to reduce congestion in stairs, corridors and other communal areas, we are going to stagger the start and end times of classes as follows:

Standard	Start Date	Start Time	End Time
Ankodi	5 th September	4.30pm	6.30pm
Balpothi	12 th September	4.30pm	6.30pm
Standard 1	12 th September	4.45pm	6.45pm
Standard 2	12 th September	4.45pm	6.45pm
Standard 3	12 th September	5.00pm	7.00pm
Standard 4 – GCSE Level 1	12 th September	5.00pm	7.00pm
Standard 5 – GCSE Level 2	12 th September	5.00pm	7.00pm

Whilst there is no government limit on class sizes, to be prudent, we are going to reduce class sizes. This will mean that all Ankodi classes will be held in the Wedding Hall.

Parents will not be allowed to come up to the Wedding / Dining Hall and classrooms (unless visiting the School Office for good reason). This again is to reduce the number of people in communal areas. For Ankodi children, we will have a pick and drop off area in the old car park, and the teachers will bring the Ankodi students to the Wedding Hall for their classes using the back entrance/lift. All other children will be asked to come up by themselves using the front entrance, unless other specific arrangements have been made for your child.

Hand sanitisers will be in place at the entrances and all children and teachers will be required to sanitise their hands prior to going into class. We also request that all children wash their hands before coming to School and once they go home afterwards.

For Health and Safety reasons, we request that all children bring a filled water bottle from home, and ensure that it is clearly labelled. Whilst we will have the facility to fill water bottles, we prefer to minimise its use. We will also ask that no food is consumed during class.

Anyone with symptoms of COVID-19 **MUST NOT** attend Baal Kendra or Gujarati School **UNDER ANY CIRCUMSTANCES**, and **MUST** stay at home and follow the Government advice to self-isolate. Equally if anyone in your household has symptoms of COVID-19, children **MUST NOT** attend school and follow the Government advice on household isolation.

If you have been told by a doctor that your child should not return to school, you must follow this advice. If any member of your household is extremely vulnerable and has been asked to socially shield, you may wish to decide to not send your child to Gujarati School to protect the vulnerable family member. Please let us know if this is the case.

If your child, or member of household, is tested for COVID-19 and the result is positive, please let us know immediately (email below).

We hope you understand why we have taken these measures and look forward to restarting Gujarati School. However, if you do have any questions or concerns, please do not hesitate to contact us – please send an email to gujaratischool@shreeswaminarayan.org.uk and we can either communicate over email or arrange a call. Please also note that the government rules and guidelines may change and as such, we will adjust our arrangements accordingly.

Yours sincerely

SSTW Gujarati School